



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Govt. of India)

क्षेत्रीय कार्यालय / Regional Office

भविष्य निधि भवन, न्यू ब्लॉक नं 10, आयकर कार्यालय के पीछे, नवनगर, हुबली 5800-25
Bhavishya Nidhi Bhavan, New Block No.10, Behind Income Tax Office, Navanagar, Hubballi 580025-

TELE: 2323206 2322901

FAX: 2220762

E-mail: sro.Hubballi@epfindia.gov.in

संNo.कर्ना KN/RO/हुबलीHBL/प्रशाADM/2017-18/95

दिनांक Date: 31-08-2017



मासिक किराये के आधार पर वाहन का प्रदान करने

PROVIDING OF VEHICLE ON MONTHLY RENTAL BASIS

कर्मचारी भविष्य निधि संगठन (श्रम एवं रोजगार मंत्रालय, भारत सरकार) उप क्षेत्रीय कार्यालय, हुबली के लिए कार्यालयीन प्रयोग हेतु मासिक आधार पर भाडे पर एक वाहन देने के लिए पंजीकृत यात्रा अभिकारणों से बंद निविदाएँ आमंत्रित किए जाते हैं। टेंडर न्यूनतम मासिक औसतन 260 घंटे/2300 किलोमीटर्स के लिए देना हैं। अन्य शर्तें और शर्तों के लिए वेबसाइट www.epfindia.gov.in / www.eprocure.gov.in पर लॉग ऑन, करें तथा प्रपत्र को वेबसाइट से डाउनलोड कर सकते हैं या इस कार्यालय से 10.00 पर और 05. 00 बजे के बीच सभी कार्य दिवसों में प्राप्त कर सकते हैं। निविदा जमा करने की अंतिम तारीख 20.09.2017 (अपराहन 02-00) निविदा 20.09.2017 को श्याम 04-00 बजे खोला जाएगा।

Sealed tenders are invited from registered travel agencies / Individuals for providing one vehicle on hire on monthly basis for official purpose of this office. The tender should be provided for a minimum monthly average of 260 hours / 2300 kilometers. For other terms and conditions, log on to the official website www.epfindia.gov.in / www.eprocure.gov.in The tender form can be downloaded from the official website or can be had from this office on all the working days between 10.00 am and 05.00 pm. The last date for receiving the tender is 20.09.2017 at 02.00pm. The tender will be opened on 20.09.2017 at 04.00 pm.

(B Andrew Prabhu)

क्षेत्रीय भविष्य निधि आयुक्त-I
Regional P F Commissioner-I
Regional Office, Hubballi



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Govt. of India)



क्षेत्रीय कार्यालय / Regional Office

भविष्य निधि भवन ,न्यू ब्लॉक नं,10 आयकर कार्यालय के पीछे ,नवनगर, हुबल्ली580025-

Bhavishya Nidhi Bhavan, New Block No.10, Behind Income Tax Office, Navanagar, Hubballi580025-

TELE: 2323206 2322901

FAX: 2220762

E-mail: sro.Hubballi@epfindia.gov.in

संNo.कर्ना KN/RO/हु बलीHBL/प्रशाADM/2017-18/95

दिनांक Date: 31-08-2017

**Tender Notice for Hiring of Vehicle at EMPLOYEES' PROVIDENT FUND ORGANISATION,
Regional Office, Hubballi, Karnataka.**

Sealed tenders are invited from registered Travel Agencies or Individuals for providing One Vehicle registered with RTO as Taxi on hire on monthly basis for official purpose for Employees Provident Fund Organisation (Ministry of Labour & Employment, Govt. of India) Regional Office, Hubballi.

The model of vehicle should not be older than 2014 preferably White Colour.

The vehicle will generally be required on all working days i.e. (Monday to Friday) from 09:00 AM to 06:00PM However, it can be summoned for official purpose beyond working hours and on Sunday / Gazette Holidays on need basis.

The vehicle will generally be required to travel within city limits, but can also be required to travel outside the city limits on official purpose on need basis. The vehicle shall be parked in the office premises at the end of the day and when not in use and also on holidays.

The Quotation should provide for a minimum monthly average of 260 hours / 2300 kilometers.

The rate that will be charged for every kilometer and hour over and above the stipulated parameters should also be given separately.

In case the vehicle has not covered the 260 hours / 2300 kilometers, the unutilized Km mileage shall be adjusted in the subsequent months.

The tenders should reach this office on or before 20.09.2017 at 02.00pm.

Tender Form along with terms and conditions of the tender can be downloaded from the official website www.epfinda.com / www.eprocure.gov.in or can be obtained from this office on all the working days between 10.00 am and 05.00 pm. **Application fee Rs.500/-** in the form of D.D is to be enclosed along with the application from. The D.D may be **drawn in favor of "The Regional Provident Fund Commissioner , Regional Office, Hubballi.** Any application received without the mandatory application fee will be summarily rejected.

Terms & Conditions of the Tender :

1. The Travel Agency should be registered with the appropriate government department /authorities. The copies of registration document should be provided along with the quotation.
2. The period of contract will be initially for one year from the date of awarding the contract subject to renewal for one year after that, on the sole discretion of Employees' Provident Fund Organisation on existing / revised terms & conditions, as the case may be.
3. **Earnest Money Deposit (EMD):** The Travel Agency / Individuals should furnish Earnest Money Deposit (EMD) of **Rs.20,000/- (Rs. Twenty thousand only) by Demand Draft in favor of Regional Provident Fund Commissioner, RO Hubballi** on any Nationalized/Scheduled bank, which will be refunded to the unsuccessful tenders, and the same will be retained of the successful bidder till the contract period as Security Deposit once the contract is awarded.
4. If Travel Agency / Individuals found to be L1 Bidder, and withdraws the His / Her tender during the course of allotment of tender, the EMD amount deposited by the L1 Bidder shall be forfeited and also the same condition holds good for subsequent lowest bidders.
5. The successful bidder on commencement of contract shall submit after close of every month, the monthly bill (In duplicate) before 15th of following month and the bill shall be paid , after verification by the office, any adjustments or recoveries made from the amount claimed in the bill shall be informed to the successful bidder.
6. The fixed monthly charge shall include the monthly wages of the driver and the cost fuel and consumables.
7. Cost of annual comprehensive insurance of the vehicle and all repairs major or minor shall be met by the successful bidder only.
8. The rates quoted should be inclusive of GST / service Tax and any other taxes or levies
9. Applicable taxes would be deducted at source. Charges towards Toll & parking would be reimbursed as per actual
10. In case of any accident / fine due to violation of traffic rules, all the claims arising shall be met by the successful bidder only.
11. The agency will abide by all the rules of Central minimum wages, EPF, ESIC, and Payment of wages contract Labour (Regulation & Abolition) Act etc.
12. The driver should be well mannered, experienced, well uniformed and must carry a mobile phone (at the cost of the successful bidder). The driver should possess a valid driving license for LMV.
13. The opening and closing Kilometers and time would be reckoned from the Employees' Provident Fund Organisation, Regional Office, Hubballi

14. No request for enhancing the rate/ rental amount per Kilometer due to hike in fuel price, insurance payment, rise in cost of living index etc. during the contract period will be allowed.
15. The contract may be terminated by either of the parties through written intimation by serving 30 days notice or paying one month vehicle rent in lieu of notice either of the parties.
16. The agency will be responsible for any loss of material / life caused due to any accident etc, and will indemnify the same.
17. The vehicle should have third party insurance as well.
18. If the vehicle goes out of order, the successful bidder shall provide a substitute vehicle immediately. In case of failure to do so, the Employees' Provident Fund Organisation will have the right to hire a vehicle on daily basis from the market and the additional cost incurred will have to be borne by the successful bidder.
19. The driver should not be changed by the successful bidder without permission of the Regional P F Commissioner-I. However, in case driver's performance/ conduct is unsatisfactory, the successful bidder should ensure that he is substituted immediately on receiving of a formal complaint from the office of Regional P F Commissioner I.
20. In case of absence of driver the agency should be in a position to provide alternative driver.
21. The successful bidder shall produce the original registration book, Insurance papers and pollution control Certificate of the vehicle at the time of signing of contract and an attested Xerox copy shall be retained by the office of The Regional P F Commissioner I, Employees Provident Fund Organisation, Regional Office, Hubballi. The vehicle shall also be produced for physical inspection before signing of contract.
22. The successful bidder shall not be permitted to change / replace the approved vehicle during the period of contract without the prior approval of the Regional P F Commissioner I, Employees Provident Fund Organisation, Regional Office, Hubballi.
23. Tender will be received only up to the time and date mentioned in the Notice.
24. All rates quoted must be written both in figures and words corrections, if any shall be duly authenticated.
25. The Regional Provident Fund Commissioner-I, RO Hubli, reserves the right to accept or reject any quotation without assigning any reason, the decision of the Regional P F Commissioner, RO Hubballi is final.

(B Andrew Prabhu)

क्षेत्रीय भविष्य निधि आयुक्त-I
Regional P F Commissioner-I
Regional Office, Hubballi

The interested agency may send Tender in the sealed cover as per the enclosed format to the following address:

EMPLOYEES' PROVIDENT FUND ORGANISATION
(Ministry of Labour & Employment, Govt. of India)
Regional Office, Bhavishya Nidhi Bhavan, New Block No.10,
Behind Income Tax Office, Navanagar, Hubballi - 25

The Tender should super scribe envelope with "**QUOTATION FOR HIRING OF VEHICLE**"
(01 envelope of Technical Bid & 01 envelope of Financial Bid should be submitted separately) The tender documents will be opened on 20.09.2017 at 04:00 PM at The Office of the Regional P F Commissioner I, Employees Provident Fund Organisation, Regional Office, Hubballi. All bidders are allowed to have their duly authorized representatives present at the time of opening of the tender.



(B Andrew Prabhu)
क्षेत्रीय भविष्य निधि आयुक्त-1
Regional P F Commissioner-I
Regional Office, Hubballi

TENDER FOR HIRING OF VEHICLE ON MONTHLY BASIS

Ref: Tender notice No. संNo.कर्म KN/RO/हु बलीHBL/प्रशाADM/2017-18/95

DATED : 31-08-2017

TECHNICAL BID

1	Name, Address & Telephone No. of the Bidder	
2	Travel Agency Name, Address & Telephone No.	
3	Income Tax Permanent Account No. (PAN - Individual / Agency)	
4	GST / Service Tax Registration No. / VAT No. / Shops and Estts. Registration No. etc.	
5	EPF/ ESI Code No.	
6	List of vehicle available (owned / leased)	
7	Year of make of Tata Indigo / Manza / Maruti Swift / Swift Desire Desire / Mahendra Scorpio / Xylo / Vento / Toyota Eitos or equivalent mid size car (Preferably White colour)	
8	Tender Fee DD / Bankers Cheque No: DD / Bankers Cheque Date : DD / Bankers Cheque Amount : DD / Bankers Cheque Drawer Bank & Branch :	: : Rs.500/- :
9	Tender Fee DD / Bankers Cheque No: DD / Bankers Cheque Date : DD / Bankers Cheque Amount : DD / Bankers Cheque Drawer Bank & Branch :	: : : Rs. 20,000/- :

I have read the general terms and conditions of this tender notice and have understood the same. I hereby agree to abide by general terms and conditions of this tender notice.

Date:

Name & Signature of the Tender

FINANCIAL BID

Ref: Tender notice No. संNo.कर्म KN/RO/हुबलीHBL/प्रशाADM/2017-18/95

DATED : 31-08-2017

S.NO	DESCRIPTION	RATE (IN RUPEES)
1.	Fixed monthly charges for run of 2300 kms and availability of 260 hours	
2.	For every extra kilometers beyond 2300 kms	
3.	For every extra hour beyond 260 Hours per month	

I have read the general terms and conditions of this tender notice and have understood the same. I hereby agree to abide by general terms and conditions of this tender notice.

Date:

Name & Signature of the Tender