



कर्मचारी भविष्य निधि संगठन  
**Employees' Provident Fund Organisation**  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
Ministry of Labour & Employment, Govt. Of India  
(मुख्य कार्यालय)/ Head Office  
भविष्य निधि भवन, 14-भीकाएजी कामा प्लेस, नई दिल्ली- 110066.  
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**For Web Circulation only**

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Dated:20.5.2011

To

**All RPFCs-in-charge of Regional Offices**

Sir,


As you are aware, the updation of accounts is being monitored on daily basis. It is observed that in many of the offices the progress is unsatisfactory and as already indicated earlier, action should be initiated if anyone is found in dereliction of duty in this regard.

2. The OICs should fix targets for account updation dealing hand wise and ensure that this is achieved.

3. In this regard it is also seen that the accounts for the years upto 2008-09 and earlier are not being updated on priority as instructed. As you are aware, the Ministry of Finance had instructed that the accounts upto the years 2008-09 should be first completed, so please treat this on priority while also updating the accounts for the year 2009-10 and 2010-11. The progress of account updation for the years upto 2008-09 is being especially monitored and the OICs should also ensure that the targets fixed in this regard is achieved on daily basis.

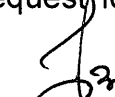
(This issues with the approval of CPFC).

Yours faithfully,

  
(P.K. Udgata)

**Regional P.F. Commissioner (F&A)**

Copy to: All Addl. CPFCs (Zones) for information and with a request for daily monitoring.

  
(P.K. Udgata)

**Regional P.F. Commissioner (F&A)**