



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation

(ग्राम एवं रोजगार मंत्रालय, भारत सरकार)

Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय/ Head Office

भविष्य निधि भवन, १४-भीकाएजी कामा प्लेस, नई दिल्ली-११००६६

Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066

Phone: 011-26172660 Fax: 011-26194349, e-mail: fa.cao@epfindia.gov.in

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Date: 23.05.2011

To

The Additional Central Provident Fund Commissioners (Zone)

Subject: Review meeting on Updation of Accounts and Settlement of Claims.

Sir,

It may be recalled that a review meeting of ACC (Zones) covering varied subjects was held on 24-3-2011 at Head Office. The focus, however, was centred towards updation of members' accounts. Accordingly, almost all probable aspects of clearing sizeable pendency of accounts were discussed in the said meeting and strategies were chalked out to finish this task by **30th June 2011**.

2. In this regard, repeated instructions have been issued to complete updation of Members' accounts for the period upto **2008-09 by 31st May 2011 and that of 2009-10 by 30th June 2011**.

3. The Central Provident Fund Commissioner has desired to convene a meeting of Addl. CPFC (Zones) **on 27.05.2011 (Friday)** to review the progress on following two counts:

- ⇒ **Updation of members' accounts, and**
- ⇒ **Settlement of claims within 30 days.**

4. I am directed to request you to attend the above meeting with up-to-date information and action plan on above parameters on said date **at 2:00 p.m. in the Conference Room, 3rd Floor, Head Office.**

Yours faithfully,


(Rajesh Bansal)

Financial Advisor & Chief Accounts Officer

Copy to:

1. ACC (IS), Head Office.
2. RPFC (NDC) for uploading the same on EPFO website.
3. DD (OL) for issuing Hindi version.


(Rajesh Bansal)

Financial Advisor & Chief Accounts Officer