

**RTI Matter**  
**IMMEDIATE**



कर्मचारी भविष्य निधि संगठन  
(श्रम एवं रोजगार मंत्रालय भारत सरकार)  
**Employees' Provident Fund Organisation**  
(Ministry of Labour & Employment, Govt. of India)  
मुख्य कार्यालय / Head Office  
भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066  
Bhavishya Nidhi Bhawan, 14- Bhikaji Cama Place, New Delhi – 110066

**No. MIS / Right to Information / 2011**

**Date: 25.04.2011**

To,

**CPIOs in the Regional and Sub Regional Offices.**  
(not included in the list attached)

**Subject : RTI application transferred to CPIOs vide MIS/Right to Information/2007/2409-2559 dated 10<sup>th</sup> January 2011.**

Sir,

Please refer to the letter referred above in which the RTI application of Shri Akshay Kumar Malhotra was transferred to the CPIOs in Regional and Sub Regional offices for providing the information directly to the applicant at his postal address.

2. The applicant has further filed an appeal petition before the Central Information Commission that the information has not been provided to him by the CPIO in EPFO. The matter is due for hearing on 04.05.2011 before the CIC, New Delhi. In this regard it is regretted to note that some of the CPIOs in the Regional Office and Sub Regional Office have not confirmed the sending of information to Shri Akshay Kumar Malhotra.

3. Since the matter is urgent it is requested that **the information sought by Shri Akshay Kumar Malhotra in the RTI application may please be provided to him by 29.04.2011** under intimation to this office. The information to the applicant may also be provided through email at [akmalhotra1in@yahoo.com](mailto:akmalhotra1in@yahoo.com) with a copy to this office at [neomishq@yahoo.com](mailto:neomishq@yahoo.com) and [rc.mis@epfindia.gov.in](mailto:rc.mis@epfindia.gov.in).

**Encl:** List of CPIOs in Regional and Sub Regional Offices who have confirmed sending of the information to the applicant.

Yours faithfully

  
(SANJAY BISHT)  
Regional PF Commissioner (MIS)

**Copy to: RPFC (NDC) for hosting on website.**

**List of CPIOs in Regional & Sub Regional Offices who have confirmed sending of the information to the applicant**

S.NO	RO / SRO	Office	Date Of Issued	Received at Headquarters
1	SRO	Agartala	24.03.2011	06.04.2011
2	SRO	Agra	27.01.2011	02.02.2011
3	SRO	Akola	03.01.2011	09.02.2011
4	SRO	Allahabad	20.01.2011	24.01.2011
5	RO	Bangalore	20.01.2011	25.01.2011
6	SRO	Bellary	07.02.2011	15.02.2011
7	SRO	Bhopal	08.02.2011	25.02.2011
8	RO	Bhubneshwar	11.02.2011	15.02.2011
9	RO	Chandigarh	31.01.2011	02.02.2011
10	RO	Coimbatore	18.02.2011	28.02.2011
11	RO	Dehradun	10.03.2011	15.03.2011
12	RO	Delhi South	11.02.2011	21.02.2011
13	RO	Faridabad (HR)	07.01.2011	02.02.2011
14	SRO	Gorakhpur (UP)	17.02.2011	21.02.2011
15	RO	Gulbarga	21.01.2011	10.02.2011
16	RO	Guntur	02.02.2011	05.02.2011
17	SRO	Howrah	03.02.2011	09.02.2011
18	SRO	Hubli	02.02.2011	15.02.2011
19	RO	Indore	03.02.2011	09.02.2011
20	SRO	Jabalpur	11.02.2011	25.02.2011
21	RO	Jaipur	04.02.2011	09.02.2011
22	RO	Jalpaiguri	04.02.2011	10.02.2011
23	RO	Jharkhand	25.01.2011	02.02.2011
24	RO	Kandivali	08.02.2011	11.02.2011
25	SRO	Kannur	25.01.2011	02.02.2011
26	RO	Kanpur	31.01.2011	07.02.2011
27	SRO	Keonijhar, Orissa	31.03.2011	25.04.2011
28	RO	Kerala	01.02.2011	09.02.2011
29	RO	Kolkata	25.01.2011	03.02.2011
30	SRO	Kozhikode	11.02.2011	21.02.2011
31	SRO	Kukatpally	24.01.2011	02.02.2011
32	RO	Ludhiana	08.02.2011	15.02.2011
33	RO	Mangalore	19.01.2011	24.01.2011
34	RO	Mumbai (Bandra)	11.02.2011	17.02.2011
35	RO	Mumbai-II (Thane)	14.02.2011	17.02.2011
36	SRO	Muzaffarpur (BR)	01.02.2011	10.02.2011
37	SRO	Mysore	25.01.2011	02.02.2011
38	SRO	Mysore Road, Bangalore	14.02.2011	25.02.2011
39	SRO	Nagarcoil	17.01.2011	21.01.2011
40	RO	Panaji (Goa)	10.02.2011	17.02.2011
41	SRO	Patancheru	20.01.2011	02.02.2011
42	RO	Patna	01.02.2011	05.02.2011
43	SRO	Raichur (KN)	25.01.2011	02.02.2011
44	RO	Raipur	21.01.2011	28.01.2011
45	SRO	Rajkot	25.01.2011	02.02.2011
46	SRO	Sagar (MP)	18.02.2011	21.02.2011
47	RO	Shimla (HP)	27.01.2011	02.02.2011
48	SRO	Siddipet (AP)	08.02.2011	15.02.2011
49	RO	Surat	08.02.2011	15.02.2011
50	SRO	Tripura	24.03.2011	06.04.2011
51	SRO	Triunvelli	28.01.2011	09.02.2011
52	SRO	Udaipur	04.03.2011	23.03.2011
53	SRO	Ujjain	25.01.2011	04.02.2011
54	RO	Vadodara	24.01.2011	27.01.2011
55	SRO	Varanasi	18.01.2011	24.01.2011
56	SRO	Visakhapatnam	10.02.2011	02.02.2011

No 320  
120 Copy

E-mail : neomishq @ yahoo.com

Fax: 011-26186517  
Telephone: 26107245



Employees' Provident Fund Organisation  
(Ministry of Labour, Govt. Of India)  
Head Office, Bhavishya Nidhi Bhawan,  
14-Bhikaji Cama Place, New Delhi-110066.

स्पीड पोस्ट  
SPEED POST  
स्पीड पोस्ट  
SPEED POST

No. MIS/Right to Information/2007

12109-10-2559

Date: 10.01.2011

To,

CPIOs in the Regional and Sub Regional Offices

10 जनवरी 2011  
JAN 2011

**Subject: Supply of information under RTI Act, 2005.**

Sir,

Please find enclosed herewith an RTI application of Shri Akshay Kumar Malhotra dated 14.12.10, seeking information on receipt and settlement of claims in EPFO Offices, which was transferred by CPIO(Finance) on 7<sup>th</sup> January 2011 to MIS section.

2. While sending the information on points 2-B as maintained in the format available in MIS section, it is seen that the information for which application was transferred by CPIO (Finance) is closely related to and held by the CPIOs in the Regional and Sub-Regional Offices.

3. The undersigned therefore invokes Section 6(3) of the RTI Act 2005 and transfers the application for providing the information directly to the applicant at:

**Shri Akshay Kumar Malhotra  
KP-142, Maurya Enclave, Pitam Pura  
Delhi – 110088  
Mobile - 9654462917.**

4. This may be treated as most urgent and details of the appellate authority may be provided to the applicant invariably which is mandatory under the RTI Act.

Yours faithfully,

(Sanjay Bisht)  
CPIO/ RPFC (MIS)

Copy to :

- 12/1/11
- CPIO (F & A) for information
  - Shri Ashok Kumar Malhotra, KP-142, Maurya Enclave, Pitam Pura, Delhi-110088.
  - RPFC (NDC) for hosting it on the website.

जारी किया  
ISSUED

संजय बिष्ट  
श्री श्री. भविष्य निधि आयुक्त रोड II  
कर्मचारी भविष्य निधि संगठन  
(अम. एवं योजनाएं भवन, भारत सरकार)  
14, भीकजी कामा प्लेस, नई दिल्ली-66



कर्मचारी भविष्य निधि संगठन  
Employees' Provident Fund Organisation

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
(Ministry of Labour & Employment, Govt. Of India)

मुख्य कार्यालय / Head Office  
भविष्य निधि भवन, 14 भीकाजी कामा प्लेस, नई दिल्ली - 110066.  
Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi-110066

स्पीड  
SPEED POST

RTI MATTER / URGENT

No.WSU/8(1) 2010/RTI

12366

Date:

17 JAN 2011

**Sub: Supply of Information under RTI Act, 2005.**

Sir,

Whereas Shri AKSHAY KUMAR MALHOTRA has made a request vide his application dated 14.12.2010 obtaining information under Section 6(1) of the RTI Act 2005

Whereas under Section 6(3) of the Right to Information Act 2005, it has been provide that "Where an application is made to a public authority requesting for an information: -

- (i) which is held by another public authority or
- (ii) the subject matter of which is more closely connected with the functions of another public authority,

the public authority, to which such application is made, shall transfer the application or such part of it as may be appropriate to that other public authority and inform the applicant immediately about such transfer:

Whereas on scrutiny of the application (copy enclosed), it is found that the information sought by the applicant on the following items:

At Points No. 2,3,4, 5,6 & 7 of Application

is closely related to and held by the **CPIO (MIS)/RPFC (MIS), HQ**, the undersigned invokes the provisions of Section 5(4) of the said Act and transfer the application to furnish the information/documents sought by the applicant under the Act within 7 days of the receipt of this communication directly to the applicant under intimation to the undersigned. You may please note that any delay in furnishing the information/documents sought for within the stipulated time limit will attract the penal provision as provided for under Section 20 of the Right to Information Act 2005.

This may be treated as most urgent.

Encls: As above

*[Signature]*  
6/1/2011  
(P.K. UDGATA)  
Central Public Information Officer (Finance)/  
Regional P.F. Commissioner - I (F&A)


Central Public Information Officer (MIS)/  
Regional P.F. Commissioner (MIS)  
EPFO, Head Office, New Delhi.

*Urgent*  
*Let us provide information as per ABP upto November 2010.*  
*2. transfer the application to EPFO be pending*  
*07/1/2011*  
*18/1/2011*  
*MIS section*  
*967*  
*10/01/2011*

Copy to:

Shri Akshay Kumar Malhotra  
KP - 142, Maurya Enclave,  
Pitampura Delhi - 110088.

It is requested to make further correspondence with the concerned Central Public Information Officer only to whom the application has been transferred as above.



**(P.K. UDGATA)**  
**Central Public Information Officer (Finance)/**  
**Regional P.F. Commissioner - I (F&A)**

Government of India  
Department of Posts

POST OFFICE -Ashok Vihar HO Central Market Delhi, DISTRICT:-North West  
PIN -110052

Acknowledgement of Information Request under RTI Act, 2005

Registration No	11005200/R/2010/0065	Registration Date	15/12/2010
Requester Name	AKSHAY KUMAR MALHOTRA	Requester Address	KP142 MAURYA ENCLAVE, PITAMPURA, DELHI
Fee Paid (Rs.)	10	Mode of Payment	Cash
Request Forwarded to	Employees Provident Fund Organisation	Request Letter Date	14/12/2010
Address of Public Authority	Employees Provident Fund Organisation, Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi - 110066	Nodal Officer	Anita Dixit RPFC

(Central Assistant Public Information Officer)  
Ashok Vihar HO Central Market Delhi

Note: Please quote the Registration Number for future references

*[Signature]*  
15/12/10  
Senior Postmaster  
Ashok Vihar HO Central Market Delhi

Reg. No.: -11005200/R/2010/0065

Date: -15/12/2010

Application Forwarded to:-

✓ Anita Dixit  
RPFC  
Employees Provident Fund Organisation  
Employees Provident Fund Organisation, Bhavishya Nidhi Bhawan, 14-Bhikaiji Cama Place, New Delhi - 110066

*4/11/11  
RC (LWSU)*



Address: New DELHI 00  
Amount: 10.00  
Purpose: RPLI-Duplicate fee realized (Ac. Head: rpliot)  
Description: RTI  
Counter Asst. Code: <KK> <11:58:19>

9

Mr P.K. Udgata, RPFC-I / CPIO  
Head Office  
Bhavishya Nidhi Bhawan  
14, Bhikajai Cama Place  
New Delhi- 1100 66

Dated- 14<sup>th</sup> December, 2010

Sub- RTI under section 6 of RTI Act, 2005

Sir,

As per practice members submit necessary forms for settlement of their claims at the respective Regional Office / Sub Regional offices spread across India, for settlement of their funds i.e. balance lying credit to their account.

**Settlement** here means settlement by way of (a) Settlement of due by payment to members & (b) Settlement by way of transfer of balances from one account to another account of member { due to new account with change of employment or any other reason(s) }

**Fund** here, means (a) Provident Fund as well as (b) Pension fund.

I understand, after going through your website, that there are 40 ( Forty ) Regional Offices ( RO's ) & 78 ( Seventy Eight ) Sub-Regional offices ( SRO's ) across length & breadth of India. I don't know whether the number of sites mentioned on your website are updated or not but in this RTI, I mean all the Regional offices & Sub-Regional Offices.

I also understand that whenever any member visits any of the RO / SRO, then the following process is followed at all the EPFO Offices, for settlement of their funds ;

- (a) Member needs to submit the necessary forms at Dak Receipt Deptt.. Your official there receives the forms at window ( after initial scrutiny ) and issues an acknowledgement to the member.
- (b) Second step is that this Dak Inward cell forwards the forms received by them to the respective ward/circle or whatever name is given for bifurcating the work amongst different officials.
- (c) The concerned ward/circle then processes the claims/settlements and forward it to Accounts/Cash Deptt for release of payment ( in case settlement of funds )
- (d) Accounts/ Cash Deptt, scrutinizes these settlements & then makes payments by issue of cheques / NEFT / RTGS payments.

Being a layman I don't know the exact process followed in your offices but logically there should be different departments involved from receiving of documents to processing of claims to final release of payments, and this is what I tried to elaborate in above para/points.

Now , I seek the information as under :

1. What is the lime limit ( number of days ) within which the claim of the member needs to be settled under EPF & MP Act. (a) Settlement & (b) Fund, here means the same as what is elaborated above in para 2 & 3.
2. Opening number of cases as on 1<sup>st</sup> April, 2010
3. Receipt & settlement of claims, giving separately  
(a) Regionwise & Sub-Regionwise details



ASHOK VIHAR <110050>  
UCR Rpt.Hb: R 2359 Counter: 2 (14/12/2010)  
Name: P. K. UDGATA RPFC-I/CPIO  
Address: NEW DELHI 66  
Amount: 10.00  
Purpose: RPLI-Duplicate fee realized (Ac. Head: rplio)  
Description: RTI  
Counter Asst. Code: <KK> <11:58:19>

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(b) The information seeked here is in (i) numbers of cases as well as (ii) values involved  
**Note :** Number of cases received by EPFO Deptt means- Submitted by members at Dak Inward cell of your office and for which acknowledgement is given to member . This is in order to mitigate any difference in figures of Receipt by your Dak Inward Deptt and delays in forwarding the same to respective ward / circle & then to Accounts/ Cash Deptt., if any such cases are there. Because the limitation period as per the EPF & MP Act mentioned in point number 1 above starts from the date of receipt of documents by your office(s) i.e. at Dak Inward window.

4. Cases settled during the month.
5. Cases referred back to members for any incomplete or incorrect document / information during the month.
6. Closing balance of cases at the end of month. This should be basically sum/deduction of point numbers (2+3-4-5)
7. Information is required on monthly basis for 8 months from April,2010 to November,2010, so that to understand and know the progress in settlement of cases.

I have prepared the format to make you understand that what is being requested to know as a information. Format is replicated hereunder :

**RO / SRO - ( Place )**

**Zone- East / West / Central / North / South**

Month	Opening Pending cases	Received during the Month	Settled during the Month	Referred back to member during the Month	Closing at end of Month	General Remark for pendency
April,2010	No.'s					
	Value ( Rs lacs )					
May,2010	No.'s					
	Value ( Rs lacs )					
June,2010	No.'s					
	Value ( Rs lacs )					
July,2010	No.'s					
	Value ( Rs lacs )					
August,2010	No.'s					
	Value ( Rs lacs )					
September, 2010	No.'s					
	Value ( Rs lacs )					
October,2010	No.'s					
	Value ( Rs lacs )					
November,2010	No.'s					
	Value ( Rs lacs )					

①

The above format is just to make the clarity in understanding and the information to be provided by you can be in any format convenient to you but must have all the contents mentioned in above points as well as the format.

8. Please provide the ageing of the pending cases ( both in numbers as well as in value ) at end of each month in following ageing format :

(1)	(2)	(3)	(4)	(5)	(6)
0-30	31-90	91-120	121-180	181-365	>365 Days
Days	Days	Days	Days	Days	

Ageing Days is to be provided from the date of Receipt of necessary documents by the member at the Dak Inward cell of the respective EPFO RO/SRO i.e. date of receipt of documents at Dak inward cell is to be considered as Day 1.

Thanking You

Yours truly,

( Akshay Kumar Malhotra )- Applicant  
KP-142, Maurya Enclave, Pitam Pura  
Delhi-110088,  
Mobile- 9654462917