



कर्मचारी भविष्य निधि संगठन  
**EMPLOYEES' PROVIDENT FUND ORGANISATION**  
श्रम एवं रोजगार मंत्रालय, भारत सरकार  
**MINISTRY OF LABOUR AND EMPLOYMENT, GOVERNMENT OF INDIA**  
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5 सितम्बर 2011

To

All The Regional PF Commissioner-I (In-charge of RO)  
RPFC, ASD (Head Quarter)  
Director, NATRSS / RPFC, ZTIs

Subject: Identified posts suitable for persons with Disability in Group 'A', Group 'B' and Group 'C' cadres of EPFO – Regarding

Sir,

In supercession to the earlier instructions, the posts suitable for persons with disability in Group 'A', Group 'B' and Group 'C' cadres of EPFO, have been identified in the light of Ministry of Social Justice & Empowerment, (Govt. Of India) Notification No. 16-17/2004-DD-III, dated 18.01.07, 15.03.07 and 22.03.07. The physical requirements for such posts and categories of disablement are furnished as under for information & strict compliance:

S. No.	Designation	Physical requirement	Categories of Disablement suitable for jobs
<b>Group A</b>			
1	Assistant PF Commissioner	S. BN. SE. RW. C	OL, BL, OA, HH
2	Asstt. Dir (OL)	S. SE. RW	OL, BL, OA, B, LV, HH
3	Deputy dir (OL)	S. SE. RW	OL, BL, OA, B, LV, HH
<b>Group B</b>			
1	Section Officer	S. RW. SE. C. MW	OL, BL, OA, B, LV, HH
2	Assistant	S. ST. W. MF. RW. C. SE	OA, OL, BL, OAL, B, LV, HH
3	Sr. Hindi Translator	S. SE. RW	HH, B, LV
4	EO/AO	S. BN. SE. RW. MF. H. C	BL, OA, OL, HH
5	Programmer	S. ST. SE. C. W. BN	OA, OL, BL, HH, B, LV
6	Private Secretary	S. ST. BN. MF. RW	OL, BL, OA, B, LV
7	Personal Assistant	S. ST. BN. MF. RW	OL, OA, B, LV, BL
<b>Group C</b>			
1	Junior Engineer (E)	S. ST. W. BN. PP. KC. MF. SE. RW. C	OL, HH
2	Junior Engineer (C)	S. ST. W. BN. MF. SE. RW. C	OA, OL, BL, HH
3	Jr. Hindi Translator	S. ST. W. MF. SE. RW. H	OA, OL, BL, LV, HH
4	Stenographer	S. ST. W. L. MF. SE. RW. H. C	OA, OL, OAL, BL, B, LV, HH
5	Library Information Assistant	S. ST. W. BN. L. MF. SE. RW. C	OA, OL, OAL, BL, HH
6	Section Supervisor	S. ST. W. SE. RW. H. C	OA, OL, BL, OAL, B, LV, HH
7	Data Entry Operator	S. ST. W. MF. SE. RW. H	OL, BL, LV, HH

S. No.	Designation	Physical requirement	Categories of Disablement suitable for jobs
	/ DPA		
8	Social Security Assistant / UDC	S. ST. W. MF. SE. RW. C	OA, OL, OAL, BL, B, LV, HH
9	Lower Division Clerk	S. ST. W. MF. SE. RW. C	BL, OL, LV, HH, B
10	Lift Operator	S. ST. MF. SE. H. C	OL, OA, LV, HH, B
11	Plumber	S. ST. W. PP. L. KC. MF. SE. C	OL, HH
12	Pump Operator	S. ST. W. BN. MF. SE	OL, OA, B, LV, HH
13	Electrician	S. ST. W. L. MF	OL, HH
14	MTS	S. ST. W. L. BN. PP. SE. H. RW	OA, OL, HH, LV

**ABBREVIATIONS USED :**

S	Sitting
BN	Bending
SE	Seeing
RW	Reading & Writing
C	Communications
MF	Manipulation by fingers
PP	Pulling & Pushing
L	Lifting
KC	Kneeling & Crutching
ST	Standing
W	Walking
BLA	Both Legs & Arms
BA	Both Arms
OL	One Leg
BL	Both Leg
OA	One Arm
OAL	One Arm & One Leg
B	Blind
LV	Low Vision
H	Hearing
MW	Muscular Weakness
OH	Orthopaedically Handicapped
CP	Cerebral Palsy
LC	Leprosy Cured
VH	Visually Handicapped
HH	Hearing Handicapped

(This issues with the approval of CPFC).

Yours faithfully,

  
(P.K. Agarwal)

Regional PF Commissioner-I (HRM)

Copy to:

(Through EPFO Website)

1. PS to CPFC – for information please.
2. CVO / FA & CAO – for information please.
3. All Addl. CPFCs – for information please.
4. Chief Engineer – for information please.
5. Deputy Directors (Vigilance) Zones – for information please.
6. All ZAPs – for information please.
7. Secretary General, AIEPF Staff Federation, Chandigarh – for information please.
8. Secretary General, AIEPF SC/ST Staff Association, New Delhi – for information please.
9. Secretary General, AIEPF Officers Association, RO, Guwahati – for information please.
10. DD (OL) - For issue of Hindi version
11. RPFC (NDC) – for uploading on the EPFO website.



**(Md. Ashraf Kamil)**  
**Regional PF Commissioner-II (HRM-VII)**