



कर्मचारी भविष्य निधि संगठन

(श्रम मंत्रालय, भारत सरकार)

**Employees' Provident Fund Organisation**  
(Ministry of Labour, Govt. of India)

मुख्य कार्यालय / Head Office

भविष्य निधि भवन, 14-भीकाएजी कामा प्लेस, नई दिल्ली-110066

Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066

No.Exam.4(1)2011/2/2

Dated:

30 सितम्बर  
SEP 2011

To

All Regional Provident Fund Commissioners  
(Including RPFC(ASD), Head Office)

**Subject:- Conduct of departmental competitive examination for the post of Hindi Translator (Gr.II) under 50% D.P. Quota from 18<sup>th</sup> January, 2012 to 20<sup>th</sup> January, 2012 - Regarding.**

Sir,

It has been decided to conduct departmental competitive examination for filling up of the post of Hindi Translator (Gr.II) under 50% DP Quota from 18<sup>th</sup> to 20<sup>th</sup> January, 2012.

2. A statement showing the vacancy position in the cadre of Hindi Translator (Gr.II) under 50% departmental examination quota, region wise and category wise is enclosed. Keeping in view the provision in the Recruitment Rules for the post of Hindi Translator (Gr.II), the examination will be conducted on All India basis covering all Regions including Headquarter irrespective whether vacancy exists in a particular Headquarter or not.

3. You are requested to invite applications from eligible candidates adhering to the following time schedule:

a	Last date for submission of application in the prescribed form by eligible candidate	11.11.2011
b	Intimation of total number of applicants to be sent to RPFC(Exam.) by FAX, only by the Regional Offices(including their SROs)	18.11.2011
c	Last date for sending applications by regions to the erstwhile region with covering list of applicants	25.11.2011
d	Forwarding of final list(in Duplicate) of candidates of state(including all offices) to RPFC(Exam) in Head Office in the prescribed proforma (copy enclosed) by RPFC of erstwhile region.	09.12.2011

(UDAY BAXI)  
REGIONAL PROVIDENT FUND COMMISSIONER (EXAM)

4. Details regarding the eligibility and time table are given in the Annexure to this letter. The venue of examination will be announced separately.

5. The Regional P.F. Commissioners- in charge of the regions will scrutinize the eligibility and others details of the applicant (including their SROs) before sending the list of eligible candidates alongwith all applications to erstwhile regions where applicable and give intimation to Head Office as at (b) above.

6. RPF-C-I-in-charge of erstwhile region shall further scrutinize the eligibility and other details of the applicants before sending the final list (in-duplicate) of candidates of the state (including all offices) to Head Office as per table 3 (d) above.

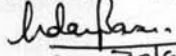
7. The contents of this letter /Annexure may please be brought to the notice of all concerned immediately and necessary action initiated for smooth conduct of the examination as per schedule. A copy of this letter may also please be displayed on the Notice Board of your office.

8. Please acknowledge receipt.

(This issues with the approval of Competent Authority)

Encl:- as above

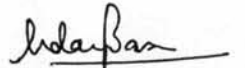
Yours faithfully,

  
30/9/2011  
(UDAY BAXI)

Regional Provident Fund Commissioner (Exam.)

Copy to :-

1. All Officers In-Charge of S.R.Os – they are advised to circulate the instructions and after collecting the applications duly scrutinize and forward them to their ROs.
2. All Additional C. P. F. Cs. / F.A. & C. A. O.
3. Director, NATRSS
4. R. P. F. C. -I (HRM), Head Office.
5. All Zonal Training Institutes.
6. P. S. to C. P. F. C.
7. R. P. F. C.-II (HRM ), Head Office.
8. RC(NDC) to upload on the Website
9. AD (OL), Head Office for translation in Hindi.
10. Secretary General, AIEPFSF,
11. Secretary General, AIEPF SC/ST Staff Federation,
12. Guard File



(UDAY BAXI)

REGIONAL PROVIDENT FUND COMMISSIONER (EXAM)

**Annexure-A**

(Enclosure to Head Office Circular Letter No. Exam.4(1)2011/212 dated 30 SEP 2011

**STATEMENT SHOWING VACANCY POSITION OF HINDI TRANSLATOR (GR.II)  
UNDER 50% DEPARTMENTAL PROMOTION QUOTA**

S.No.	Region	No. of posts
01	AP	07
02	Delhi	01
03	Gujarat	05
04	Haryana	01
05	Karnataka	10
06	Kerala	02
07	MH	05
08	NER	02
09	Orissa	01
10	Punjab	04
11	RJ	01
12	TN	12
13	Uttarakhand	01
14	Uttar Pradesh	-
15	West Bengal	05
	Total	57

Sr. No.	Category	No. of posts
01	General	40
02	SC	11
03	ST	06
	Total	57

(Out of these total 57 posts,  
2 posts are reserved for P.H)

Note: This is a competitive examination on All India basis. The above vacancy position is only indicative of the present vacancies available in different regions. The selected candidates can be posted in any Region depending on the choice and merit.

**ANNEXURE - B**

(Enclosure to Head office Circular Letter No. Exam.4(1)2011/ dated )

**Eligibility**

The candidates should possess the following educational qualification:

**Master's Degree in Hindi from a recognised University with English as a compulsory and elective subject at Degree level:**

**OR**

**Master's degree in English from recognised University with Hindi as compulsory and elective subject at Degree level:**

**OR**

**Bachelor's Degree from recognised University with Hindi and English as main subject (which includes the term compulsory and elective)**

*(Vide Employees' Provident Fund Organisation Hindi Translator (Gr.II) (amendment) Recruitment Rules, 1994.)*

**LANGUAGE**

Answer to Question Papers-I & II will be in English /Hindi as indicated in the Question papers. \*Answer to Question Paper-III should be in Hindi only.

**Time Table**

Date	Paper	Duration	Timing	Subject	Maximum marks
18.01.2012	I	2 Hours	10 AM to 12 Noon	Translation	150
19.01.2012	II	2 Hours	-do-	(a) General Hindi : 75 (b) General English : 75	150
20.01.2012	III*	2 Hours	-do-	Employees' Provident Funds & Misc. Provision Act, 1952 and Schemes there under and Manual	150

## ANNEXURE - C

**FINAL LIST OF CANDIDATES FROM REGIONAL OFFICE & SUB  
REGIONAL OFFICE / HEAD OFFICE TO APPEAR IN HINDI  
TRANSLATOR (GR.II) UNDER 50% DEPARTMENTAL EXAMINATION  
QUOTA TO BE HELD FROM 18<sup>th</sup> to 20<sup>th</sup> JANUARY, 2012**

S.No	Name of the Regional office, Sub-Regional Office/Head Office (in alphabetical order)	Name of the candidates with designation in Capital Letters	Whether SC/ST(in Red Ink)	Roll No.	Remarks
(a)	(b)	( c )	(d)	(e)	(f)

(To be furnished in the last page)

Total No. of Candidates	
<u>Regional</u> Office : _____	GENERAL: _____
SRO (a) _____	SC : _____
(b) _____	ST : _____
(c) _____	
(d) _____	
(e) _____	
(f) _____	
Total :	Total :

Certified that the officials for whom Roll Nos. are allotted are eligible to appear in the Hindi Translator (Gr.II) 50% D.P Quota Examination.

Signature of R.P.F.C. Incharge  
(Seal of Regional Office)