



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय भारत सरकार)
Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. of India)
मुख्य कार्यालय/Head Office
भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली-110066
Bhavishya Nidhi Bhawan, 14- Bhikaji Cama Place, New Delhi - 110066

No. ACR-1/2009/Hqrs./Pt.

Dated: 6th September 2011

To

**All Addl. CPFCs in the Zones.
All RPFCs In-Charge in the Regions.**

Sub: Annual Performance Assessment Report (APAR) for the year 2009-10-Reg.

Sir,

Your kind attention is invited to Head Office letter of even number dated 18-10-2010 regarding implementation of the APARs for officers and members of staff during the year 2009-10 **(SI.No. 301 of EPFOs website archive)** vide which copies of the model formats of the APAR for various Group-A, Group-B, Group-C posts were issued for implementation.

2. References are being received from RPFCs in-Charge for supply of APAR formats for certain Group B and C posts being operated in the field officers. In this regard it is clarified that vide Head Office letter dated 18-10-2010, all RPFCs-in-Charge have been advised to prepare the APARs in respect of Group B and C posts on the basis of model formats circulated for whom RPFCs in-charge are the cadre controlling authorities and implement them.

3. It has been further clarified vide Head Office letter No. ACR-1/2009/Hqrs./Pt./34257 dated 17-1-2011 **(SI. No. 450 of EPFOs website archive)** that in the alternative, the APARs may be completed in old formats in respect of such posts to meet administrative requirements and exigencies.

4. All may kindly see for further necessary action in accordance with Head Office letter dated 18-10-2010 and 17-1-2011 to complete the APARs of Group B and C posts in the Regions.

5. This issues with the approval of the Addl. Central Provident Fund Commissioner(HR),

Yours faithfully,

(Navendu Rai)

Regional P.F. Commissioner Gr.II (APAR)