



Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. Of India)
Head Office, Bhavishya Nidhi Bhawan,
14-Bhikaiji Cama Place, New Delhi-110066.

IMMEDIATE

No. Conf.36(1)2010/MOLE/MPRM/

Dated: 12th March 2010

To,

All Addl. Central P. F. Commissioner in charge of Political States.
All RPFCs In-charge of the Regions.

12 मार्च 2010
MAR 2010

Subject: Review Meeting at the Regional level of Heads of Offices of Ministry of Labour & Employment.

Sir,

I am directed to inform that Ministry of Labour & Employment vide D.O. letter dated 26.02.2010 has conveyed that Hon'ble LEM has desired that Review Meeting at the Regional level of Heads of Offices of Ministry of Labour & Employment may be organized under the chairmanship of Joint Secretary level officer from the Ministry's Headquarters to improve the level of coordination and cooperation among the different wings of the Ministry. It has been decided that starting with the calendar year 2010, quarterly meetings will be taken by the Joint Secretaries, one in each region in a State capital by rotation. The details of the states / union territories in each of the four regions as well as region-wise list of Joint Secretaries, who will chair the meeting for each calendar quarter is mentioned in D.O. letter dated 26.02.2010 enclosed herewith for kind perusal.

2. It has, further, been conveyed that Joint Secretary concerned will direct one of the organisations under his charge to organize and coordinate the meeting. On receipt of the directions from the Joint Secretary concerned, it will be the responsibility of the Head of Office of the organisation including the field offices of EPFO to make all necessary arrangements for the meetings in respect of all the offices/officers of the Ministry of Labour & Employment in that region including inviting the Heads of other Offices of the Ministry of Labour & Employment or their representatives located in that region. An illustrative list of field offices of the Ministry of Labour & Employment has been enclosed at **Annexure II** of the aforesaid D.O. letter dated 26.02.2010. The competent authority had decided that the Addl. CPFC of the Zone in which the quarterly meeting is convened shall be the Nodal Officer. Whenever a meeting is convened for a Region in the state capital the Nodal Officer will participate with the RPFC, In-charge and the information on the performance of the other regions shall be presented by the Nodal Officer in the meeting.

3. It is requested to take note of the directions as contained in the letter and suitable mechanism may be devised in consultation with concerned officers so that actions are properly coordinated as and when a meeting is called by the Joint Secretary concerned or any direction is received by your office from the Ministry of Labour & Employment in this regard. Further instructions may also be issued to the officers-in-charge of Sub Regional Offices to make them aware of this initiative.

4. This issues with the approval of the Central Provident Fund Commissioner.


Yours faithfully,

[Signature]
(SANJAY BISHT)
12/3/2010

Regional PF Commissioner (Conference)

Copy for information to:

- (i) FA & CAO.
- (ii) Chief Vigilance Officer
- (iii) All Addl. CPFCs in Headquarters/Chief Engineer.
- (iv) Director (NATRSS), New Delhi.
- (v) PS to Central Provident Fund Commissioner.
- (vi) RPFC (NDC) for hosting the letter with enclosures on EPFOs' website.


(SANJAY BISHT)
Regional PF Commissioner (Conference)



S.K.Srivastava
Additional Secretary
Tele: 23710178

श्रम एवं रोजगार मंत्रालय
भारत सरकार
श्रम शक्ति भवन, राफी मार्ग,
नई दिल्ली-110119
MINISTRY OF LABOUR & EMPLOYMENT
GOVERNMENT OF INDIA
SHRAM SHAKTI BHAWAN, RAFI MARG,
NEW DELHI-110119

D.O.No. Z. 20025/08/2010-Coord.

February 26, 2010

REC copy
Dear Shri

Kindly refer to enclosed copy (Annexure-I) of Hon'ble Minister of Labour & Employment note dated 04-02-2010 regarding organizing Review Meetings at the Regional level of Heads of offices of this Ministry.

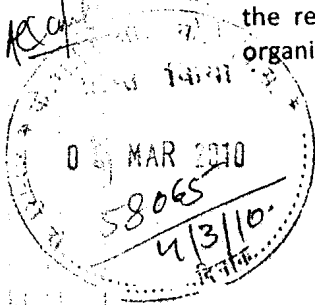
2. In the above context it has been decided that starting with the calendar year 2010, quarterly meetings will be taken by the Joint Secretaries, one in each region as indicated below:

Quarterly Period	EAST	WEST	NORTH	SOUTH
Jan-March	JS/DGLW	JS/DGE&T	JS(DV)	AS(L&E)
April- June	JS/DGE&T	JS(DV)	New JS	JS/DGLW
July- Sept	JS(DV)	New JS	JS/DGLW	JS/DGE&T
Oct- Dec	New JS	JS/DGLW	JS/DGE&T	JS(DV)

The different regions will consist of following States/UTs.

- EASTERN REGION:** West Bengal, Orissa, Bihar, Jharkhand, Chhatisgarh, Andaman & Nicobar, Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim.
- WESTERN REGION:** Maharashtra, Gujarat, Goa, Madhya Pradesh, Dadra & Nagar Haveli and Daman & Diu.
- NORTHERN REGION:** Punjab, Rajasthan, Himachal Pradesh, Jammu & Kashmir, Haryana, Uttar Pradesh, Uttranchal, Delhi and Chandigarh.
- SOUTHERN REGION:** Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Pondicherry and Lakshadweep.

The Joint Secretary concerned will rotate the meeting in different State Capitals in the respective Regions and will direct one of the organisations under his charge to organize and coordinate the meeting. The Heads of Offices of the Ministry of Labour &



Employment or their Representatives located in that region will be invited to the meetings. An illustrative list of field offices of this Ministry is also enclosed at Annexure-II.

4. I shall be grateful if you could kindly take further necessary action in this matter.

Yours sincerely,

S.K.
(S.K. Srivastava)

1. Shri Anil Swarup, Joint Secretary & Director General Labour Welfare Ministry of Labour & Employment, New Delhi
2. Shri Sharda Prasad, JS/DGE&T Ministry of Labour & Employment, New Delhi
3. Shri S.K. Dev Verman, Joint Secretary, Ministry of Labour & Employment New Delhi

Copy for information to:

- ✓ 1. Shri Uday Kumar Verma, CPFC
2. Dr. C.S.Kedar, DG, ESIC
3. Shri S.J. Sibal, DGMS, Dhanbad
4. Shri S.K. Mukhopadhyay, CLC(C)
5. Shri Y.P. Yajurvedi, Director VVGiri, N.L.I
6. Prof. Dr. Sadhan K Ghosh, Director CBWE, Nagpur
7. Dr. A.K. Chakrabarti, DGFASLI, Mumbai
8. Dr. K.S.R.V.S. Chalam, DG Labour Bureau
9. Shri. T.C. Saravanabava, Executive Director of NIMI, Chennai

Ashok Sahu
(Ashok Sahu)
Labour & Employment Adviser

Copy also for information to:

1. Dr. Harcharan Singh, Deputy Director General
2. Shri K.M. Gupta, Economic Advisor
3. PS to AS(L&E)

Ashok Sahu
(Ashok Sahu)
Labour & Employment Adviser

ANNEXURE-II

List of Field Offices of this Ministry:-

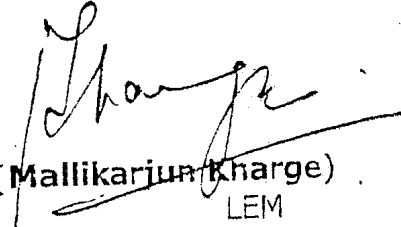
1. Employees State Insurance Corporation
2. Employees Provident Fund Organisation
3. Directorate General Labour Welfare
4. Directorate General of Employment & Training
5. Chief Labour Commissioner (Central)
6. National Instructional Media Institute
7. Directorate General Factory Advice Service and Labour Institute
8. Directorate General for Mines Safety
9. Labour Bureau
10. Central Board for Workers Education
11. V V Giri National Labour Institute

Office of Minister for Labour & Employment

I have taken a Review Meeting of all the Regional Heads at Chennai on 23rd January, 2010. The list of Officers represented the different wings of the Ministry is enclosed. In the course of meeting, I had observed:

- i) There is a lack of coordination among the different wings of the Ministry at field level. Some of the field officers even not aware of the welfare schemes being implemented by the other wings of the Ministry in that Region.
- ii) Some of the field officers came for the review meeting without proper preparation and could not provide even the Budget details and Targets for the current financial year.
- iii) Central Board of Workers Education which could create awareness generation among the masses about the welfare schemes initiated by the government for unorganized sector workers specially Minority/SC/ST/ Handicapped students is not being effectively used by other wings of the Ministry.

Secretary (L&E) may take suitable action to ensure that effective coordination among the different wings of the Ministry at Regional level by organizing periodical (preferably quarterly) review meetings to be chaired at Joint Secretary level officer from the Headquarters.


(Mallikarjun Kharge)
LEM
04.02.2010

Secretary (L&E)

Joint Secretary
No. 15/LE/2/10
te. 04.02.2010



एच राजगार वकी
कार्यालय
OFFICE
No. N-2/LE/10
04.02.2010