



कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organisation
श्रम एव रोजगार मंत्रालय भारत सरकार
Ministry of Labour & Employment, Govt. Of India
मुख्यकार्यलय/Head Office
भविष्य निधि भवन, 14-भीकाजी कामा प्लेस, नई दिल्ली -110066
Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066
E-mail: acc.is@epfindia.gov.in

No. R-I/Project Review Meeting/2009/Vol.II /4/13

Date: 20.08.2010

To

Additional Central Commissioners (Political States)
All Regional P.F. Commissioners-I/Officer-incharge
Regional Offices/Sub-Regional Offices

Sub: Computerization Project –Implementation in Third batch of 34 offices - Reg.

Sir

The application software for the first phase of the Computerization Project has been implemented in the first batch of 28 offices bringing to close an important milestone of the Project and the computerization project is being implemented in the second batch of 58 offices by 30th September 2010. In order to roll out the project in the remaining offices, 3rd batch of 34 offices has been identified and the list of these offices is enclosed for information at Annexure I.

2. The successful implementation of the Project depends upon a set of preparatory activities that are to be undertaken by the respective offices. In this connection HQ letter No. IS.6(2)2010/ Mod.Proj/IT HW/4061 dated 07/05/2010 (website circulars Sl. No. 49) has been issued and offices are requested to follow the instructions therein. The officers-incharge shall be responsible for implementation of the Project in their respective offices. Regional Commissioners, In-charge of the Regions shall ensure the progress & readiness for the offices under their jurisdiction. Overall review will be carried out by the respective ACC (political state) on regular basis.

3. The Officer-in-charge of each office shall nominate an officer at the level of APFC as the Nodal officer, who will be co-ordinating with Headquarters and executing necessary measures for implementing the project. The 'Nodal officer' will be reporting directly to the OIC/RPFC (F&A). Each office shall also nominate two officials of AO/SSA/DPA level who will act as 'Trainers' for the office. The 'Trainers' and Nodal

officer will be suitably trained to enable them to impart end-user training to officers & staff in the respective offices. The Trainers who are nominated will be reporting directly to the Nodal officer. The details of Nodal officers & Trainers may be sent to Headquarters with copies marked to ACC (political state) & RPFC-I within 3 days of receipt of this letter in the format given below.

Sl. No.	Name	Designation	Contact Details	
		APFC	Phone (o) Mobile No.	Nodal Officer
			Mobile No. E-mail	Trainer-I
			Mobile No. E-mail	Trainer-II

A list of coordinating officers from Head Office for these offices is being issued separately. The OIC/Nodal Officers are advised to be in touch with their coordinating officer to sort out problems, if any.

Yours faithfully,



(B.K. Panda)

Addl. Central P.F. Commissioner (IS)

Copy to:

1. P.S. to CPFC
2. FA & CAO
3. Director, NATRSS
4. All ACCs in Head Office
5. Chief Vigilance Officer (CVO), HQ
6. Chief Engineer, HQ
7. RPFC – (IS): with a request to make necessary support of hardware
8. RPFC (NDC) : with a request to upload on the website.

List of 3rd batch of 34 offices selected for implementation of Computerization Project (1st Phase)

Sl. No	RO/SRO	Name of Office	Sl. No	RO/SRO	Name of office
ACC (MH & CH)			ACC (KR & TN)		
1.	Sub Regional Office	Vashi	23	Sub Regional Office	Kottayam
2	Sub Regional Office	Solapur	24	Sub Regional Office	Kollam
3	Sub Regional Office	Akola	25	Sub Regional Office	Vellore
4	Sub Regional Office	Kolhapur	26	Sub Regional Office	Nagercoil
ACC (Delhi & UT)			ACC (WB, NER & JH)		
			27	Sub Regional Office	Shillong
5	Sub Regional Office	Haldwani	28	Sub Regional Office	Darjeeling
6	Sub Regional Office	Laxmi Nagar	29	Sub Regional Office	Jangipur
ACC (UP & Bihar)			30	Sub Regional Office	Port Blair
7	Sub Regional Office	Bhagalpur	31	Sub Regional Office	Barrackpore
8	Sub Regional Office	Lucknow	ACC (GJ & MP)		
9	Sub Regional Office	Bareilly	32	Sub Regional Office	Vapi
10	Sub Regional Office	Allahabad	33	Sub Regional Office	Sagar
11	Sub Regional Office	Mujaffarpur	34	Sub Regional Office	Bharuch
ACC (AP & OR)					
12	Sub Regional Office	Kukatpally			
13	Sub Regional Office	Siddipet			
14	Sub Regional Office	Keonjhar			
15	Sub Regional Office	Cuddapa			
16	Sub Regional Office	Warangal			
ACC (KN & Goa)					
17	Sub Regional Office	Goa			
18	Sub Regional Office	Bellary			
19	Sub Regional Office	Chikamagalur			
20	Sub Regional Office	Raichur			
21	Sub Regional Office	Shivamogga			
22	Sub Regional Office	Udupi			