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(श्रम मंत्रालय, भारत सरकार)
Employees' Provident Fund Organisation
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SPEED POST

संख्या
No.

IS-6(2)2010/Mod.Project/IT-HW

दिनांक
Dated

Dated: 20-Aug-10

To,

23 अगस्त
AUG 2010

All Additional Central Commissioners (Political States)
All Regional Provident Fund Commissioners, In-charge of Regions

Subject: Issues on implementation of LAN vis-à-vis modular furniture installation and electrical cabling

Sir,

Please refer to this office letter no. IS6(2)2010/Mod. Project/IT H/w/4061 dated 7th May, 2010 wherein clear instructions were given to carry out all the preparatory activities for implementation of the Computerisation Project. This was further discussed during the review meeting held on 24-25th May, 2010.

2. It is reiterated that the implementation of the 'Modernization Project' (first phase) has been taken up in the second batch of 58 offices. Purchase orders for hardware and Local Area Networking (LAN) has been placed with NICS I for the implementation of the project. The deliveries of the equipments and networking items are underway by the respective NICS I vendors and this activity should be completed soon.

3. Several references have been received in Headquarters from field offices requesting the deferment of the implementation of the LAN in view of the fact that modular furniture are either being commissioned or proposals to that effect are at various stages of consideration. Similarly, references have also been received that the LAN work would be commenced alongside the electrical cabling works that were either to be awarded or work on which was yet to commence post award of contract.

4. The instructions on electrical requirements, modular furniture and generator sets had been issued well in advance and it was expected that the offices should have completed the preparatory actions. However, the references received have been considered in headquarters and it is felt that the implementation of the project in a defined time-frame is of paramount importance. Keeping this objective in view the following guidelines are being laid down for observance:

- (a) In case the modular furniture fixing is expected to be completed by 10th September, 2010 then the LAN work can be deferred till the modular furniture is put in place. In this event headquarters should be informed through nodal officers of the position and likely time for completion of the modular furniture work.
- (b) In case the modular furniture work is unlikely to be completed by 10th September, 2010 then the LAN work should be commenced with the seating arrangement (using regular furniture) similar to the proposed modular furniture layout. In this event the LAN vendors should be advised to provide sufficient extra LAN wire length for each node (normally 3-7 meters of extra cable length should suffice depending upon seating layout plan). The extra length wire would be used when the modular furniture is put in place and wiring has to travel through the modular furniture channels.
- (c) In an ideal situation it is always preferable to complete the electrical wiring and LAN cabling work together. However, if such situations are not available then the LAN should be completed while the electrical cabling is carried out later by the electrical vendors. In such situations, care should be taken that the LAN wiring is not damaged or disturbed while the electrical work is being carried out.

5. CPFC during the review meetings has repeatedly reiterated that any infrastructure related issue will not be allowed to be an excuse for delay in the project implementation beyond 30th September, 2010. All offices concerned are requested to get the work completed keeping the guidelines mentioned above in view.

Yours faithfully,



(B.K. Panda)

Additional Central Commissioner (IS & Project)

Copy to:

1. FA & CAO, Headquarters
2. CE, Headquarters
3. All Coordinating Officers
- ✓ 4. Sh. Chandrasekhar, AD(ES) for uploading in office website.