



कर्मचारी भविष्य निधि संगठन
EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(MINISTRY OF LABOUR & EMPLOYMENT, GOVT. OF INDIA)

मुख्यालय/HEAD OFFICE

भविष्य निधि भवन

BHAVISHYA NIDHI BHAWAN

14, भीकाजी कामा प्लेस, नई दिल्ली-110066

14-BHIKAJI CAMA PLACE, NEW DELHI-110066

www.epfindia.gov.in; www.epfindia.nic.in

No. HRM-III/12(1)2009/

90732

Dated:

10 MAR 2010

Office Memorandum

Subject: Filling up of the posts on deputation basis in EPFO.

Applications are invited from the eligible candidates to fill up the following posts in various offices of the Employees' Provident Fund Organization on deputation basis as per the details given below:

Sl. No.	Name of the post	Scale of Pay	Place of posting	No. of Posts
1	Director (Information Services)	Rs. 12000-375-16500/- (Pre-revised) 15,600-39,100 in PB-3 with Grade Pay 7,600(REVISED)	New Delhi (Head Office)	02
2	Deputy Director (Information Service)	Rs.10000-325-15200/- (Pre-revised) 15,600-39,100 in PB-3 with Grade Pay 6,600(REVISED)	New Delhi (Head Office) and other offices of EPFO across India	04
3	Assistant Director (Information Services)	Rs.8000-275-13500/- (Pre-revised) 15600-39100 in PB-3 with Grade Pay 5400(REVISED)	In any office of EPFO across India	34
4	Programmer	Rs.7500-250-12000 (Pre-revised) 9300-34800 in PB-2 with Grade Pay 4800(REVISED)	In any office of EPFO across India	140

Eligibility Conditions for Director (IS)

Officers of the Central Government / State Governments / Employees' Provident Fund Organization :

- (i) holding analogous posts on regular basis; or
- (ii) with five years regular service in posts in the pay scale of Rs.10000-325-15200 (Pre-revised);

Possessing following Educational Qualifications and Experience:

A. (i) Masters Degree in Computer Application / Computer Science or M.Tech (with specialization in Computer Application) OR BE/B.Tech in Computer Engineering / Computer Science / Computer Technology of a recognized University or equivalent.

(ii) **For Programming :-**

8 years' experience of electronic data processing / computer oriented optimization information or statistical system out of which at least 7 years should be in on actual Computer Programming and System Design.

For Information System :

8 years' experience of electronic data processing work, out of which at least 4 years experience should be in Design Development or Organizing Computerized Information Storage and Retrieval System.

OR

B. (i) Degree in Computer Applications / Computer Science or Degree in Electronics / Electronics and Communication Engineering from a recognized University or equivalent.

For Programming :-

10 years' experience of electronic data processing / computer oriented optimization information or statistical system out of which at least 5 years should be in on actual Computer Programming and System Design.

For Information System :

10 years' experience of electronic data processing work, out of which at least 5 years experience should be in Design Development or Organizing Computerized Information Storage and Retrieval System.

OR

C. (i) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.

For Programming :-

12 years' experience of electronic data processing / computer oriented optimization information or statistical system out of which at least 6 years should be in on actual Computer Programming and System Design.

For Information System :

12 years' experience of electronic data processing work, out of which at least 6 years experience should be in Design Development or Organizing Computerized Information Storage and Retrieval System.

Note:

Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed four years.

The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

Eligibility Conditions for Deputy Director (IS)

Officers of the Central Government / State Government / Employees' Provident Fund Organisation :

- (i) holding analogous posts on regular basis; or
- (ii) with five years regular service in posts in the pay scale of Rs.8000-275-13500 (Pre-revised) or equivalent; or
- (iii) with six / eight years regular service in posts in the pay scale of Rs.7500-12000 (Pre-revised) or equivalent; and

should possess the following educational qualifications :

- A. (i) Masters Degree in Computer Application / Computer Science or M.Tech (with specialization in Computer Application) OR BE/B.Tech in Computer Engineering / Computer Science / Computer Technology of a recognized University or equivalent.
- (ii) 5 years' experience of electronic data processing out of which atleast 2 years experience should be in actual programming.

OR

- B. (i) Degree in Computer Applications / Computer Science or Degree in Electronics / Electronics and Communication Engineering from a recognized University or equivalent.
- (ii) 7 years' experience in Electronic Data Processing work out of which at least 3 years experience should be in actual Programming.

OR

- C. (i) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.
- (ii) 8 years' experience in Electronic Data Processing out of which at least 4 years' experience should be in actual Programming.

OR

- D. (i) 'A' Level Diploma under DOEACC Programme or Post Graduate Diploma in Computer Application offered under University Programme / Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent.
- (ii) 8 years' experience of electronic data processing work out of which at least 4 years' experience should be in actual Programming.

Note:

Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 3 years.

The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

Eligibility Conditions for Assistant Director (IS)

Officers of the Employees' Provident Fund Organisation and officers serving under Central Government / State Governments:

- (i) holding analogous posts; or
- (ii) with two/three years regular service in posts in the pay scale of Rs.7500-250-12000 (Pre-revised)/ Rs.6500-200-10500 (Pre-revised) or equivalent; or
- (iii) with seven years regular service in posts in the pay scale of Rs.5500-9000 (Pre-revised) or equivalent; and

Possessing following Educational Qualifications and Experience:

- A. (i) Masters Degree in Computer Application / Computer Science or M.Tech (with specialization in Computer Application) OR BE/B.Tech in Computer Engineering / Computer Science / Computer Technology of a recognized University or equivalent.
- (ii) 4 years' experience of electronic data processing work including experience of actual Programming.

OR

- B. (i) Degree in Computer Applications / Computer Science or Degree in Electronics / Electronics and Communication Engineering from a recognized University or equivalent.
- (ii) 5 years' experience in Electronic Data Processing out of which at least 1/2 year's experience should be in actual Programming.

OR

- C. (i) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.
(iii) 6 years' experience in Electronic Data Processing out of which at least 2/3 years' experience should be in actual Programming.

OR

- D. (i) 'A' Level Diploma under DOEACC Programme or Post Graduate Diploma in Computer Application offered under University Programme / Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent.
(ii) 6 years' experience of electronic data processing work out of which at least 2/3 years' experience should be in actual Programming.

Note:

Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 4 years.

The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

Eligibility Conditions for Programmer

Officers of the Employees' Provident Fund Organisation and officers serving under Central Government / State Governments:

- (i) holding analogous posts; or
(ii) with three years regular service in posts in the pay scale of Rs.6500-10500 (Pre-revised) or equivalent; or
(iii) with seven years regular service in posts in the pay scale of Rs.5500-9000 (Pre-revised) or equivalent; and

Possessing following Educational Qualifications and Experience:

- A. (i) Masters Degree in Computer Application / Computer Science or M.Tech (with specialization in Computer Application) OR BE/B.Tech in Computer Engineering / Computer Science / Computer Technology of a recognized University or equivalent.
(ii) 2 years' experience of electronic data processing work including experience of actual Programming.

OR

- B. (i) Degree in Computer Applications / Computer Science or Degree in Electronics / Electronics and Communication Engineering from a recognized University or equivalent.
- (ii) 3 years' experience in Electronic Data Processing out of which at least 1 year experience should be in actual Programming.

OR

- C. (i) Masters Degree of a recognized University or equivalent or Degree in Engineering of a recognized University or equivalent.
- (iv) 4 years' experience in Electronic Data Processing out of which at least 2 years' experience should be in actual Programming.

OR

- D. (i) 'A' Level Diploma under DOEACC Programme or Post Graduate Diploma in Computer Application offered under University Programme / Post Polytechnic Diploma in Computer Application awarded by State Council of Technical Education or equivalent.
- (ii) 4 years' experience of electronic data processing work out of which at least 2 years' experience should be in actual Programming.

Terms of deputation in the Employees' Provident Fund Organisation

The deputation will be governed by as per the instructions issued by the Department of Personnel & Training as applicable to Central Government Department / Organisations. The tenure of deputation will be initially for a period of three (3) years. The applications of willing officers fulfilling the above conditions may please be arranged to be forwarded along with the bio-data in the enclosed proforma with photocopies of Annual Confidential Reports for the last five years duly attested and integrity certificate clearly stating that there is no vigilance case pending or contemplated as on date, by name to **Shri R.K. Kukreja, Regional Provident Fund Commissioner (HRM-I), Bhavishya Nidhi Bhawan, 14, Bhikaiji Cama Place, New Delhi - 110066** within forty five (45) days from the date of issue of this Office memorandum. The application which are not received through proper channel and received after stipulated period will not be considered.

It is to be noted that mere possession of the qualification does not entitle a candidate for appointment for the aforementioned posts. The Employees' Provident Fund Organisation reserves the right of criteria and mode of selection.

Encl: Application Proforma


(R. K. Kukreja)

Regional PF Commissioner-I

To

1. All Chief Secretaries of all State Government / Union Territories.
2. The Secretary, Ministry of Information & Broadcasting, Govt. of India, New Delhi.
3. The Secretary, Department of Personnel & Training, Govt. of India, New Delhi.
4. The Secretary, Ministry of Communication, Patel Chowk, Sanchar Bhawan, New Delhi - 110 001.
5. The Secretary, Central Board of Excise & Customs, Department of Revenue, Ministry of Finance, Room No. 131, North Block, New Delhi.
6. The Secretary, Central Board of Direct Taxes, Department of Revenue, Ministry of Finance, Room No. 154-A, North Block, New Delhi.
7. The Director General, National Informatics Centre, CGO Complex, A Block, Lodhi Road, New Delhi.
8. The Chairman, Telecom Commission-cum-Secretary, Sanchar Bhawan, New Delhi.
9. The Director General, Defence Research & Development, South Block, New Delhi.
10. The Secretary, Department of Electronics, Electronic Niketan, 6, CGO Complex, New Delhi.
11. The Director, Ministry of Statistics & PI, Sardar Patel Bhawan, Parliament Street, New Delhi.
12. Director General, Central Statistical Organization, Sardar Patel Bhawan, Sansad Marg, New Delhi.
13. The Registrar General, Census, Man Singh Road, New Delhi.
14. The Chairman, Railway Board, Rail Bhawan, New Delhi.
15. The Secretary, Department of Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi.
16. The Director General, Defence Scientific Information & Documentation Centre, Metcalfe House, Timarpur, New Delhi.
17. The Secretary, Planning Commission, Yojana Bhawan, Parliament Street, New Delhi - 110 001.
18. The Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.

Copy to:

1. All Regional PF Commissioners
2. All Officers-in-Charge of Sub-Regional Offices.
3. RPFC (ASD) in Headquarters for necessary action.
4. Chief Vigilance Officer, Head Office for information.


9.3.10
(Jay Kumar)

Regional PF Commissioner-II

PROFORMA FOR APPLICATION

1. Post applied for
2. Name and address in Block Letters
3. Date of Birth (In Christian Era)
4. Educational Qualifications
5. Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)
6. Details of employment in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/ Organization	Posts held (Regular)	From	To	Scale of pay and last basic pay	Period of experien ce

7. Present basic pay, total emoluments per month now drawn

8. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
9. Whether belong to SC/ST/OBC
10. Indicate the choice of stations (any three in order of preference) where you desire to be posted in case of selection.
11. Number of documents enclosed. Indicate in a separate list.

Signature of the Candidate
Telephone No.

Date: _____ Address _____

CERTIFICATE

1. Certified that the particular of the officer has been verified and found to be correct.
2. It is certified that no disciplinary proceedings are pending/contemplated against the officer. The Integrity of the officer is also certified. Copies of ACR _____ years are enclosed.

(Signature of Cadre Controlling
Authority/
Head of the Department with Stamp)
Telephone No.